AUTHOR GUIDELINES

ABSTRACT

This document contains information and instructions for preparing and formatting the papers for the Economic Review. The text of the abstract should not exceed 300 words, headed with the word 'Abstract', capital letters, in bold, Font: Times New Roman, Font size: 11 pt., italic. Paper length 5000 - 7000 words

Keywords: keyword 1, keyword 2, keyword 3 (Font: Times New Roman; Font size: 12 pt.)

JEL: <u>http://www.aeaweb.org/journal/jel_class_system.php#M</u>

1. THE PAPER'S TITLE

The title of the paper is to be positioned in the third line of the paper, as shown in the example.

Title of the paper: Times New Roman, 14 pt, Bold, Capital Letters.

2. THE PAPER'S STRUCTURE

Authors should, in the paper structure, focus their attention on introduction, previous research on the topic, research methodology, discussion and conclusion.

3. MARGINS AND PAGE FORMAT

Papers should be prepared in accordance with the following guidelines:

Margins: top 2.54 cm, bottom 3.81 cm, left 2.54 cm, right 2.54 cm.

Body of the text (excluding abstract):

Font: Times New Roman, 12 pt, Normal, Paragraph alignment: justified, single spaced. Text paper (excluding abstract) should be in Times New Roman font, 12 pt., Normal, justified to the left and right margins.

4. TITLES

The main headings are to be numbered with Arabic numerals 1., 2., 3., ..., Font: Times New Roman 12 pt., Capital Letters, Paragraph Alignment: Left; A new paragraph should be separated by a blank line.

4.1. Subtitles

Written in the format: X.1, X.2, etc. Font: Times New Roman, Font size: 12 pt, Bold, Paragraph Alignment: Left

5. PICTURES, CHARTS AND TABLES

All the pictures and tables should be clear, with consistent contrast and placed in the text where required. Table titles should be positioned above tables, while the titles of pictures and charts should be positioned below them. Their numbers should follow the numbers of the main headings.

6. PAGINATION AND ENDNOTES

Pagination: bottom of page (center)

Endnotes: typed at the end of the paper and numbered (1., 2. ...), Font: Times New Roman, Font size: 10 pt., Normal

7. REFERENCES

References: listed at the end of the paper, Font: Times New Roman, Font size: 11 pt., Normal. You should use the Harvard system of referencing, as follows:

Book:

<u>Bibliography format:</u> Brigham, E.F. (1992) Fundamentals of Financial Management. Fort Worth: The Dryden Press.

<u>In-text example:</u> (Brigham 1992, p. 65)

Journal article (printed journal article)

<u>Bibliography format:</u> Fama, E.F. & French, K.R. (1992) The Cross-Section of Expected Stock Returns. *The Journal of Finance*. 47(2), pp. 427-465.

<u>In-text example:</u> (Fama & French 1992, p. 428)

Conference Papers

Bibliography format:

Fish, J. (2008) Managing changes in the workplace. *In Professional Managers Conference*. Blackpool, Monday 18th to Wednesday 20th February 2008. Blackpool: PubM. pp. 42-45.

<u>In-text example:</u> (Fish 2008, p. 43)

Website Bibliography format:

BBC News (2011) *G20 Agrees Guidelines to Measure Economic Imbalances* [Online]. Available from: <u>http://www.bbc.co.uk/news/business-13098537</u> [Accessed: 16 April 2011]

In-text example: (BBC News 2011)

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